

**Regular Meeting of the Barre City Council
Held May 31, 2016**

The Regular Meeting of the Barre City Council was called to order by Mayor Thomas Lauzon at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Charles Dindo and Paul Poirier; from Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilors Anita Chadderton (arrived 7:18 PM) and Lucas Herring. Also present were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

Absent: NONE

Adjustments to the Agenda: NONE

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Boutin, seconded by Councilor Dindo. **Motion carried.**

- Minutes of the following meetings:
 - Regular meeting on May 24, 2016
- City Warrants as presented: week 2016-22.
 - Accounts Payable: \$1,742,622.62
 - Payroll (gross): \$123,347.11
- Licenses & Permits:
 - Food Vendor License:
 - The Candy Van, ice cream & candy van.

The City Clerk/Treasurer Report – Clerk Dawes reported on the following:

- Ward I caucus scheduled for tomorrow to select someone to fill Councilor Dindo's seat until the March 2017 Annual (Town) Meeting.
- Water/sewer bills were mailed today, and are due before the end of June.
- Wired the 2nd OIG ambulance settlement payment last Friday. The account is paid in full.

Approval of Building Permits – Council approved the following building permits on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried.**

<u>Applicant</u>	<u>Address</u>
Barre City School	50 Parkside Terrace
Jason Jones & Crystal Young	53 Country Way
Rhodelene Premont	17 Everett Street

Liquor Control – NONE

City Manager's Report – Manager Mackenzie reported on the following:

- The spring lawn waste pick up is running this week.
- Received approval of \$100,000 ecosystem restoration grant for the Gunner's Brook project.
- Working on street paving schedule, which will come to the Council in the near future.
- Getting quotes for street painting, which will be done before the end of the fiscal year.

Visitors & Communications –

Resident Linda Shambo publicly thanked Councilor Dindo for his service on the Council, and as captain of their neighborhood watch.

Jeffrey Tuper-Giles said he is seeking election to the Ward 1 Council seat being filled at tomorrow's caucus. Mr. Tuper-Giles said he has enjoyed visiting with Ward 1 residents over the past several days.

Old Business – NONE

New Business -

A) Appointment of Animal Control Committee Members.

Councilor Herring said the intent is to have a resident committee to work with Capt. Matt Cetin on animal-related issues. The resident committee will replace the ad hoc committee named earlier this year to hear a vicious dog complaint.

Mayor Lauzon read off the names of those who have expressed interest in serving on the committee: Heather Pipino, Romni Palmer, John LePage, Serena Wells, and Jacqueline Rogers. Ms. Wells was present and said she is very interested in being involved in service to the community. She said she envisions the committee being involved with educating animal owners, and increasing compliance with the ordinances.

Councilor Chadderton arrived at this point in the meeting.

Councilor Poirier said he is concerned that the committee membership be balanced to include both those who support poultry in the City and those who do not. He said he will stay on the committee. Councilor Boutin said he is also willing to serve on the committee.

Council appointed those people named above to the Animal Control Committee on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

B) Cemetery Trust Accounts – Confirm Restricted/Perpetual Balances.

Mayor Lauzon apologized for the condition of the cemeteries over the past Memorial Day weekend. The Mayor reviewed last week's mowing schedule, and said the City and its employees take great pride in maintaining the cemeteries and parks, and will do better in the future.

Clerk Dawes reviewed her memo regarding the cemetery trust accounts, and said it would be nearly impossible, both in terms of time and available records, to re-create the actual trust account records. The Clerk said the accounts were transferred to Edward Jones in 2007, and she recommended those transferred balances be designated as the restricted/perpetual balances for the five accounts, including all deposits that have been made to date, as shown below:

Account Name	Perpetual Balance
General Cemetery Fund	\$629,903.81
Flower Fund	\$42,159.77
Mausoleum Fund	\$102,498.01
St. Monica Cemetery Fund	\$3,000.00
Italian Memorial Fund (temporarily restricted)	\$17,455.85

The Clerk said the current value of the Flower Fund is \$1,831.35 short of the recommended balance, and said if Council establishes the recommended balance, the General Fund will need to reimburse the Flower Fund by that amount.

Council accepted the Clerk's report and recommendation, including repayment of \$1,831.35 from the General Fund to the Flower Fund, on motion of Councilor Herring, seconded by Councilor Boutin.

Motion carried.

C) Ratification of Equipment Purchase for Server Upgrade.

Manager Mackenzie said the City has no disaster recovery set up for computers in City Hall. The installation of a new server at the Public Safety Building will allow City Hall computers to be backed up off-site, and the Fire Department computers will be backed up on the City Hall servers. There was discussion about sole sourcing the server, IT Committee recommendations and state pricing of equipment.

Council approved the purchase on motion of Councilor Boutin, seconded by Councilor Smith. **Motion carried.**

Mayor Lauzon asked for a review of the Procurement Policy in the near future.

D) Authorization to Execute Eternity Web City Web-Site Upgrade.

Manager Mackenzie said the City is not able to dedicate staff to oversee updating the City's web page. The Manager reviewed the proposal received from Eternity Web, which calls for them to create a new website for \$7,500, plus \$1,000/year for maintenance. Councilor Herring disclosed he has a relationship with Eternity Web through the Barre Partnership. Other members of the Council did not see a conflict of interest. Councilor Herring said the IT Committee recommends accepting Eternity Web's proposal.

Council authorized execution of the Eternity Web website upgrade on motion of Councilor Herring, seconded by Councilor Chadderton. **Motion carried.**

E) Mid-May FY 16 Budget Status Update and Year End Projection.

Manager Mackenzie said he estimates the year end surplus to be approximately \$200,000, and said he will be seeking authorization for some unbudgeted expenses before the end of the fiscal year. The Manager said the surplus is due in large part to staff vacancies, lower costs of heating oil and other petroleum products, and insurance. Mayor Lauzon said there will be public hearings regards any significant use of the surplus. The Manager said he will have a refined update and recommendations in two weeks.

Other) Farewell to Councilor Dindo.

The Mayor and Councilors thanked Councilor Dindo for his service since being elected to the Council in 2012. Council approved resolution #2016-03 Honoring Councilor Charles Dindo on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

Councilor Dindo said it has been an honor to serve, the Council got a lot done during his tenure, and there is more to do in improving the neighborhoods, and code and ordinance enforcement. He said he is endorsing Jeffrey Tuper-Giles to be elected at tomorrow's caucus to fill the seat.

Round Table –

Councilor Poirier said he is supporting Sue Higby to be elected at tomorrow's caucus to fill the vacant Ward I Council seat.

Councilor Herring made the following announcements:

- The Memorial Day celebrations were great.
- The Vermont Granite Museum officially opens for the season tomorrow.
- The Barre Partnership is gearing up for the summer concerts in Currier Park, and is looking for volunteers for the Heritage Festival.
- The Barre City tennis play day has been rescheduled to this Friday, June 3rd.

Mayor Lauzon thanked those who participated in Monday's Memorial Day ceremonies.

To be approved at 06-07-16 Barre City Council Meeting

Executive Session - NONE

The Council meeting adjourned at 8:17 PM on motion of Councilor Chadderton, seconded by Councilor Dindo. **Motion carried.**

An audio recording of this meeting is available from the City Clerk.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

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